

# CITY OF BERLIN, NH POLICE DEPARTMENT

## REQUEST FOR RECORDS

In accordance with the provision of New Hampshire Revised Statutes Annotated, Chapter 9 1 A:4, I hereby submit my request to inspect the record of:

Name(s) of Involved: \_\_\_\_\_

Incident type: \_\_\_\_\_

Date of Incident(s): \_\_\_\_\_

Briefly explain reason for request of these records: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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I am fully aware that prior to my being allowed inspection of these records, they must first be viewed by the Chief of Police, or his authorized representative to make certain that any disclosure is in accordance with guidelines set forth in the case of Lodge v. Knowlton, 11B NH 574 (1978.)

I am also fully aware that these records may not be supplied immediately, but as soon as time and personnel allow. Further, I understand that there will be a charge for any records released for my benefit.

\_\_\_\_\_

Signature

Date

\_\_\_\_\_  
Printed Full Name, Address, and Phone Number

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### For office use only:

Requested Date: \_\_\_\_\_

Time: \_\_\_\_\_

Released Date: \_\_\_\_\_

Time: \_\_\_\_\_

Released By: \_\_\_\_\_

Approved By: \_\_\_\_\_